

## Proposed Budget

Park County Weed and Pest Control District	
Budget Hearing Information	
1067 Road 13	Location: 1067 Road 13, Powell, WY
Powell, WY 82435	Date: 7/16/2024
307-754-4521	Time: 10:00 AM
Park County	Budget Prepared by: Josh Shorb

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
	<p>This budget is a conservative projection of the funds available for the FY 24-25 budget. The county mill levy is projected to decrease approximately 7% and reduce district revenue \$75,000 versus last fiscal year. Outside service contracts with the US Forest Service (\$190k) and BLM (\$406k) have increased. New state &amp; private forestry and pesticide registration fee grants will add \$131k to the budget for cheatgrass and noxious weed control programs. There is a possibility of adding \$290k to the budget from a WWNRT cheatgrass grant that has been applied for. Outside contracts will allow us to maintain a full-size crew, increase the education/public outreach programs (Palmer amaranth projects funded by grants outside of our budget), maintenance items, cost share programs, biocontrol purchases, consortia research programs, and implement large aerial treatment programs. There are no capital purchases or large expenses in this budget since many have been accomplished in the prior three fiscal years. Any new projects such as a French drain/gravel the parking lot would have to be taken from district reserves.</p> <p>RESERVE DESCRIPTION: The Park County Weed &amp; Pest Control District reserves are separated into three specific use categories. The first is a \$100,000 emergency cash reserve. This would be used for cash flow or any program that would need an infusion of funds under short notice. The depreciation reserve contains \$218,138 and contains funds to replace vehicles, atv's, trailers and spray equipment. The third reserve contains \$514,752 for shop facilities, budget augmentation, or used in the event of a tremendous weed or pest outbreak in Park County. Budget reserves total \$832,890.</p>	

S-B	RESERVE DESCRIPTION
	See above.

S-C		Does the district have regular office hours exceeding 20 hours per week?
<b>Names of Board Members</b>	<b>Date of End of Term</b>	<input checked="" type="checkbox"/> <b>Yes</b>
Walt Hartung	12/31/24	
Perry Fisher	12/31/26	
Sam May	12/31/26	
Jim Cox	12/31/24	
Mike Forman	12/31/24	
Neil Earhart	12/31/24	
Josh Christofferson	12/31/26	

  

If Yes, enter	Address of office: 1067 Road 13
City, State, Zip:	Powell, WY 82435
Phone Number:	307-754-4521
Hours Open:	Summer 8:00-5:00, Winter 8:30-4:00

Where are the minutes of your board meeting available for public review?

In the office at the Park County Courthouse

How and where are the notices of meeting posted for the public?

Regular meetings are on the last Tuesday of every month at 10:00 AM at the office. Local newspaper for special meetings.

Where are the public meetings held?

1067 Road 13, Powell, WY

## PROPOSED BUDGET SUMMARY

OVERVIEW		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$2,294,547	\$2,445,358	\$3,266,017	\$3,266,017
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$266,252	\$0	\$0
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$3,013,911	\$2,779,967	\$3,266,502	\$3,266,502
S-5	<i>Amount requested from County Commissioners</i>	\$874,635	\$1,075,510	\$1,000,141	\$1,000,141
S-6	<b>Additional Funding Needed :</b>			<b>\$0</b>	<b>\$0</b>
	<b>Projected Surplus:</b>			<b>\$485</b>	<b>\$485</b>

REVENUE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$590,046	\$558,902	\$570,000	\$570,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$874,635	\$1,075,510	\$1,000,141	\$1,000,141
S-9	<b>Government Support</b>	\$437,205	\$529,261	\$757,499	\$757,499
S-10	<b>Grants</b>	\$122,500	\$257,444	\$420,000	\$420,000
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$12,620	\$38,012	\$20,000	\$20,000
S-13	<b>Other Forecasted Revenue</b>	\$494,600	\$104,785	\$164,250	\$164,250
S-14	<b>Total Revenue</b>	\$2,531,606	\$2,563,914	\$2,931,890	\$2,931,890

FY 7/1/24-6/30/25 Park County Weed and Pest Control District

EXPENDITURE SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$46,415	\$60,355	\$1,000	\$1,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$121,493	\$128,327	\$143,100	\$143,100
S-18	<b>Operations</b>	\$1,962,013	\$2,079,009	\$2,905,865	\$2,905,865
S-19	<b>Indirect Costs</b>	\$164,626	\$177,667	\$216,052	\$216,052
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$2,294,547	\$2,445,358	\$3,266,017	\$3,266,017

DEBT SUMMARY		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$482,305	\$216,053	\$334,612	\$334,612

**Summary of Reserve Funds**

S-23	<b>Beginning Balance in Reserve Accounts</b>	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds				
S-25	b. Reserves	\$566,638	\$566,638	\$832,890	\$832,890
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$566,638	\$566,638	\$832,890	\$832,890
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$266,252	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$266,252	\$0	\$0
S-31	<b>Subtotal</b>	\$566,638	\$832,890	\$832,890	\$832,890
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$566,638	\$832,890	\$832,890	\$832,890

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** 1067 Road 13  
Powell, WY 82435

**PREPARED BY:** Josh Shorb

**DISTRICT PHONE:** 307-754-4521

# Proposed Budget

Park County Weed and Pest Control District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2025 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$874,635	\$1,075,510	\$1,000,141	\$1,000,141
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$84,013	\$80,913	\$88,499	\$88,499
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$465			
R-2.4 Other (Specify)	4237	\$352,727	\$448,348	\$669,000	\$669,000
R-2.5 <b>Total Government Support</b>		\$437,205	\$529,261	\$757,499	\$757,499
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$40,208	\$32,631	\$70,000	\$70,000
R-3.2 Sales of Goods or Services	4300	\$549,838	\$526,271	\$500,000	\$500,000
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$590,046	\$558,902	\$570,000	\$570,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$22,500	\$22,500	\$20,000	\$20,000
R-4.3 Grants from State Agencies	4211	\$100,000	\$234,944	\$400,000	\$400,000
R-4.4 <b>Total Grants</b>		\$122,500	\$257,444	\$420,000	\$420,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$10,120	\$38,012	\$20,000	\$20,000
R-5.2 Other: Specify <u>Misc. - Wildlife Fund Grant</u>	4500	\$2,500	\$0		
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$12,620	\$38,012	\$20,000	\$20,000
R-5.5 <b>Total Forecasted Revenue</b>		\$1,162,371	\$1,383,619	\$1,767,499	\$1,767,499
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$435,640	\$38,000	\$87,000	\$87,000
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Reimbursements</u>	4500	\$36,665	\$49,604	\$52,250	\$52,250
R-6.4 <u>Sales Tax Collected</u>	4500	\$22,295	\$17,181	\$25,000	\$25,000
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$494,600	\$104,785	\$164,250	\$164,250

# Proposed Budget

Park County Weed and Pest Control District

FYE 6/30/2025

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	6201			
E-1.2	Vehicles	6210	\$45,389		
E-1.3	Office Equipment	6211	\$1,026	\$6,282	\$1,000
E-1.4	Other (Specify)				
E-1.5	Buildings/Grounds	6200	\$29,250		
E-1.6	Rental Equipment/Drones	6200	\$24,823		
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>		\$46,415	\$60,355	\$1,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	7002	\$89,200	\$91,100	\$93,000
E-2.2	Secretary	7003			
E-2.3	Clerical	7004			
E-2.4	Other (Specify)				
E-2.5	Stipend	7005	\$12,000	\$12,000	\$19,000
E-2.6		7005			
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	7011			
E-3.2	Mileage	7012	\$1,468	\$1,262	\$2,100
E-3.3	Other (Specify)				
E-3.4	Misc. Board Expenses	7013	\$3,206	\$3,744	\$4,500
E-3.5		7013			
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	7021	\$1,012	\$3,153	\$1,000
E-4.2	Accounting/Auditing	7022			
E-4.3	Other (Specify)				
E-4.4		7023			
E-4.5		7023			
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	7031	\$9,209	\$11,831	\$13,000
E-5.2	Office equipment, rent & repair	7032			
E-5.3	Education	7033			
E-5.4	Registrations	7034	\$2,815	\$3,305	\$7,000
E-5.5	Other (Specify)				
E-5.6	Legal Advertising	7035	\$2,583	\$1,932	\$3,500
E-5.7		7035			
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>		\$121,493	\$128,327	\$143,100

# Proposed Budget

<b>OPERATIONS BUDGET</b>
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	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>E-7 Personnel Services</b>					
E-7.1	Wages--Operations	7202 \$268,200	\$276,447	\$301,137	\$301,137
E-7.2	Service Contracts	7203 \$1,865	\$4,223	\$5,000	\$5,000
E-7.3	Other (Specify)				
E-7.4	Seasonal Wages	7204 \$151,694	\$149,561	\$175,000	\$175,000
E-7.5	Stipends	7204 \$30,000	\$30,000	\$42,750	\$42,750
E-7.6					
<b>E-8 Travel</b>					
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	Misc. Travel Expenses	7212 \$1,850	\$3,992	\$9,000	\$9,000
E-8.4		7212			
E-8.5					
<b>E-9 Operating supplies (List)</b>					
E-9.1	Gasoline	7220 \$24,538	\$22,180	\$35,000	\$35,000
E-9.2	Postage	7220 \$984	\$1,503	\$1,000	\$1,000
E-9.3	Warehouse Supplies	7220 \$11,960	\$10,870	\$14,000	\$14,000
E-9.4	Repairs	7220 \$113,632	\$30,030	\$38,000	\$38,000
E-9.5					
<b>E-10 Program Services (List)</b>					
E-10.1	Cost Share Programs	7230 \$96,294	\$99,850	\$125,000	\$125,000
E-10.2	Special Programs	7230 \$193,965	\$275,258	\$978,000	\$978,000
E-10.3	Pesticides - Retail/Contract	7230 \$639,934	\$685,394	\$690,000	\$690,000
E-10.4	Application & Safety Equipment	7230 \$14,226	\$17,620	\$18,000	\$18,000
E-10.5					
<b>E-11 Contractual Arrangements (List)</b>					
E-11.1	Contract Spraying	7400 \$59,588	\$102,279	\$102,000	\$102,000
E-11.2	WMA's (USFS Horsepack/EIS)	7400 \$159,296	\$135,755	\$135,000	\$135,000
E-11.3	City of Powell	7400 \$55,148	\$63,982	\$65,526	\$65,526
E-11.4	City of Cody	7400 \$94,694	\$118,909	\$116,452	\$116,452
E-11.5					
<b>E-12 Other operations (Specify)</b>					
E-12.1	Utilities	7450 \$10,676	\$9,713	\$15,000	\$15,000
E-12.2	Education/Outreach	7450 \$11,174	\$24,262	\$15,000	\$15,000
E-12.3	Sales Tax Paid	7450 \$22,295	\$17,181	\$25,000	\$25,000
E-12.4		7450			
E-12.5					
<b>E-13 TOTAL OPERATIONS</b>		\$1,962,013	\$2,079,009	\$2,905,865	\$2,905,865

# Proposed Budget

Park County Weed and Pest Control District

FYE 6/30/2025

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	7502	\$3,802	\$5,290	\$5,500
E-14.2	Buildings and vehicles	7503	\$9,988	\$10,009	\$13,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Surety Bond	7505	\$250	\$982	\$1,000
E-14.6		7505			
E-14.7					
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	7511	\$42,251	\$44,499	\$48,263
E-15.2	Workers Compensation	7512	\$7,818	\$14,843	\$19,873
E-15.3	Unemployment Taxes	7513	\$7,836	\$8,041	\$15,000
E-15.4	Retirement	7514	\$74,368	\$76,258	\$84,886
E-15.5	Health Insurance	7515	\$18,313	\$17,745	\$28,530
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	\$164,626	\$177,667	\$216,052	\$216,052

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Park County Weed and Pest Control District

FYE 6/30/2025

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>	<b>DOA Chart of Accounts</b>			
C-1.1	General Fund Checking	<b>1010</b>	\$0		
C-1.2	Savings and Investments	<b>1040</b>	\$482,305	\$334,612	\$334,612
C-1.3	General Fund CD Balance	<b>1050</b>	\$0		
C-1.4	All Other Funds	<b>1020</b>	\$0		
C-1.5	Reserves (From Below)		\$566,638	\$832,890	\$832,890
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		<b>\$1,048,943</b>	<b>\$1,167,502</b>	<b>\$1,167,502</b>

C-2	<b>General Fund Reductions:</b>	<b>2010</b>			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$566,638	\$832,890	\$832,890
C-2.3	<b>Total Deductions (a+b)</b>		<b>\$566,638</b>	<b>\$832,890</b>	<b>\$832,890</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		<b>\$482,305</b>	<b>\$216,053</b>	<b>\$334,612</b>

	DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>1070</b>

		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-3	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>	<b>1090</b>
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		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-4	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$566,638	\$566,638	\$832,890	\$832,890
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve		\$266,252		
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$566,638	\$832,890	\$832,890	\$832,890
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$566,638	\$832,890	\$832,890	\$832,890

<b>BOND FUNDS</b>	<b>1060</b>
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		2022-2023 Actual	2023-2024 Estimated	2024-2025 Proposed	Pending Approval
C-5	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0